



Embassy of the United States of America

Dhaka, Bangladesh

August 27, 2012

Dear Prospective Offeror/Quoter:

The American Embassy, Dhaka, Bangladesh, has a requirement for a contractor for Installation of grounding system for Telephone system at the Chancery and Annex Compound according to attached Scope of Work (SOW) at U.S. Embassy Annex Building in Baridhara, Block-J, Dhaka (old GSO). You are invited to submit quotes. The Request for Quotations (RFQ) consists of the following sections:

1. Standard Form SF-18
2. Instructions to Offerors
3. Scope of work and bid schedule

The Embassy plans to award a purchase order. You are encouraged to make your quote competitive. You are also cautioned against any collusion with other potential offerors in regard to price quotations to be submitted. The RFQ does not commit American Embassy, Dhaka, Bangladesh to make any award. The Embassy may cancel this RFQ or any part of it.

You are requested to be present at the U.S. Embassy, Annex Building at **11:30 am** for **site visit on September 09, 2012**. Please send the persons name who will attend the site visit by COB September 05, 2012 via email (dhakaproc@state.gov).

Please read the RFQ carefully, and if you are interested, submit your quotation. Return the completed SF-18 to the address shown in Block 5a of the SF-18 by **1600 hours on September 12, 2012**. Oral quotations will not be accepted.

Sincerely,

Brad E. Page
Contracting Officer

Enclosure: as stated